

ACTEM - May 17, 2004 Augusta, Presque Isle, Falmouth

1. Introductions Gary began the last meeting of the year at 9 am
Gary awarded ACTEM logo shirts to the board and ATM managers in recognition of service.
2. Roundtable
 - a. eRate -- list of districts needing Tech Plans as of July 1 was posted to ACTEMlist.
Deadlines -- you need to submit plans in Sept. of 3rd year from now one. Have it before your 470s are filed.
Edna has a 26th of May meeting with head of SLD , USAC : SEND all scenarios to her for input.
 - b. Apple MLTI -- Sean M: piloting local repair depot to begin in a few weeks for the summer. Probably using UPS and a location in Westbrook. Additional info will be coming.
Melanie – training update new package maker session.
 - c. MEDMS -- Dennis K gave info. May update is on website.

3. MEA Business Meeting

Betsy Caswell – ACTEM is down (the ISDN line is down) Fax orders to 786-5265 to Betsy.
End of Year Report – Income: \$525,843 Expense: \$502,374
Net profit \$23,469 to date. Balance now \$79,247

Software – If you order different products, use a PO for each Vendor.
Office 2004 for Mac coming out end of May; also version including virtual PC (Office 2004 Pro) to come out. Some CDs are in stock
Apple – no minimum on orders, but ACTEM must collect 10 of an item before ordering
Adobe – orders are getting started

District Membership due as of July1 -- presently 329 members

Laptop was furnished to Betsy for ACTEM use.

Listserv now has 385 members

MarcoPolo – Diana S. UNE offering as credit in their distance learning program

Professional Dev. – Dennis K 30 participants with about 10 outstanding; \$8576 expended; Linux course coming up qualifies; Be sure to send proof of personal payment; Last meeting voted up to \$400 / member through June 30, 2004;

Motion made for \$400 / person not to exceed \$12,000 without board approval Allen Curtis made motion.

Second Diana Summers Motion passed

MainEd Conference 2004 – John L. there is a 2 day conference with day 2 for students (gr. 6-12) with 1 adult / 5 students. Limit to 400 students. Looking for Saturday CAD and Video Game presentations. Any other topics for student day – email Betsy.

MLTI -- Tony S. information about the same as in regional meetings. Hopefully in the next 10 days firmed plans will be announced about the expansion.

Teacher of the Year – deadline is June 30 taken over by Holly Smevog, email holly_smevog@cape.k12.me.us

5 or 6 volunteers to read applications needed -- email Gary and he will pass it on to her.
2 winners and 2 runners-up will be selected. Schools of winners get to purchase what they want for \$1000 through Betsy.

Maine Educator – in the mail

WebSite – Mike absent

ACTEM position paper on One-to-One paper was discussed as a board and then sent to legislature. It was a general letter without specifics just in support of one-to-one computing.

New Business:

Next years meetings: Sept. 13, Jan 10, Mar 21, May 16

Maine State Library Association can be associate members for \$5 and receive news letters. ACTEM members can be associate members to MASL for \$10. Now, each association will collect fees and send with names to other association at \$10 each way.

Election of Officers – Diana S.

Slate put forward: Same as present

Gary Lanoie. as President. , Larry Frazier. for VP, Sharon Betts. for Secretary

A committee is to work on new concept of President elect.

Nominations cease – Dennis Crow second – Diana Summer motion passed

Cast one ballot -- John L. second – Wanda Brown motion passed

Committee Coordinators will continue. Betsy Caswell. as business manager will continue.

ACTEM server hosting suggestion. Research hosting options; Bill Portela handling.

Membership Fees \$10 individual \$20 district corporate is still hanging
Send input on corporate membership to Gary (voting rights, advertising, listserv postings etc.)
Policy Book being drafted. Gary L. John L. and Betsy C.

ACTEM lobbyist -- discussion of need.

Vendor requests for meeting time -- Gary asked for input

Appropriateness – should allow them to come in – time constraints – 1-2 / meeting
Microsoft was to come – send any MS questions to Gary for them (on licensing etc.)
Could we have members share “accomplishments”. Send to President suggestions.

MaineCite – webmaster offering technical assistance for assessibility issues on district websites jeb@jebweb.com

Adjourn.