



## March 16, 2004 Minutes

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ACTEM Minutes for March 16, 2004

Sites: Main: Augusta, ATM: Presque Isle, Falmouth

1. Reminder - next year schedule the Spring meeting out of the MEAonline window.
2. Introductions
3. Roundtable
  - a. eRate Sylvia Norton and Edna Comstock:  
Voice over IP equipment eligible not service  
Tech Plans - required for anything but basic POTS. Make certain your phone system is part of your plan as it **MUST** contain ALL things you filed for eRate. If your plan expires in 2004, you need to update it through 2005 (at least in-house). Some internal wiring is now being funded. Next cycle you may want to file for internal connections.  
Edna is retiring March 31st. Sylvia will be doing eRate through April.
  - b. Apple MLTI Sean Meridith:  
New image coming out this summer (2.5 updates: OS 10.2.8; iLife not added due to memory needs; ore efficient virus scanning. CDs will be distributed to update firewire drives, which includes a package installer and battery updater.  
A script exchange forum is being added to FirstClass  
Training opportunities handouts distributed.  
MLTI support session with DOE in April for tech coordinators etc - announcement coming.  
GSX system is undergoing a revision for ease of use. It is good for part ordering.  
www.middlemaine.org has MANY links about project  
Local repair depot in Maine being bid - if works, they will pilot this Spring. Could even have a pickup service. If you have a repair problem, call David McKee or Sean Meridith and let them know.
  - c. MEDMS Dennis Kunces:  
Request was made to be able to change location when job not changed. Student data will be able to be imported soon  
MEDMS March update out now.
  - d. MEA online Kim Quinn  
About 50 participants, will be debriefing in the near future.  
Request for additional practice tests to be posted again.

DOE/Measured Progress meets in April to plan the next moves. Certification will be reviewed also. Date is end of May - request paper verification be sent to districts. . Send input to Kim Quinn

Vendor presentation by ePals Classroom Exchange

Global Community -online K-12 community with cross curricular experiences (NASA Spaceday, Book Club, etc)

SchoolMail - asp web-based product for K-12

eMentoring program -- pair corporate mentors with children with the ability to be overviewed by parents

A student friendly filtered browser coming out of beta now; asp based

Schoolmail is \$5 / account and Global Community will have a charge after this summer

Business Meeting

Betsy Caswell absent - Gary Reported : software

Wicked Good Software, ConnectedTech, Apple special pricing, in the works Adobe -- all posted on website..

Professional Dev. - Dennis Kunces paid out: \$1648 with \$4130 encumbered Working on a lowcost Linux conference at end of June

Reminder that ACTEM only reimburses members.

MainEd Conference - John Lunt

Oct 15-16 conference with second day for students (grades 6-12). Sat:at Civic Ctr. with 4 sessions /17 breakouts and box lunch at \$25/student. 1 adult / 5 students -- send any ideas on projects to John (2 free registrations for a presentation).

MarcoPolo - Diana S. noted it is improving all the time UNE offers graduate credit for MarcoPolo check out their website and Fall Flyer

MLTI -- Tony Sprague

Working on MLTI to HS under the same plan as proposed using Revolving Loan Fund this year.

Beginning 2005-2006 sharing of cost (about 55%state /45%local). This needs legislative authority and will be introduced next week. An updated letter should be coming out. There will be an Opt-in process and cost discussions will take place.

Look for Spring MLTI meetings (early May) with more information.

Teacher of the Year - Gary Lanoie

Information going on website soon. Same structure as last year -- deadline end of June - selections made in early September -- announcement at Conference.

Electronic Educator - Marc Civittolo

Newsletter just out, keep sending articles -- April 16 next deadline.

Announcements:

New officers elected at May meeting - Diana S. will coordinate nomination committee.

Question - Should we have a natural progression of officers; Gary has a draft proposal.

Larry Frazier made the recommendation for a committee to look at ACTEM organization and by-laws.

Do we need a policy document?

**ACTION:**

John Lunt moved to establish a committee to study ACTEM policy and officers selection/progression.

Dave Trask seconded

Passed by majority vote. Gary and Larry will co-chair committee. Contact Gary if interested in participating.

ACTEM MLTI support statement -- Sharon Betts will post a draft in the next newsletter and on the listserv. This should be voted on by the total membership.

Tech Corps -- mentoring program which now has Student Tech with cost approximately \$5000  
[www.studenttechcorps.org](http://www.studenttechcorps.org)

Summer Opportunity list compiled --

Sharon B. will compile and send this list to newsletter and website

Next Meeting:

May 17th -- Cross Building in Augusta