

ACTEM – September 22, 2003

Main Site: Augusta – Cross Office Rm. 103B

Remote Sites: Presque Isle High School; Thornton Academy, Saco;

University of Maine, Orono

I. Welcome & Introductions

Gary Lanoie opened the meeting at 9 am..

II. Committee Reports

a. Membership – Betsy Caswell

130+ members to date. Since we work July1 – June 30<sup>th</sup> fiscal year, many need to pay dues.

Newsletter went out this week and will be posted on the website.

There are 187 subscribers on listserv presently.

b. Professional Development – Dennis Kunces

Last year paid out \$4000 / still \$1000 encumbered – please send in paperwork if you have not yet done so.

This year we have no applications to date.

ACTEM will do other trainings for members above and beyond these grants.

Put in your requests to Dennis.

Funding level is at \$10000 this year. \$200 / person available.

c. Web Site – Mike Nolette

Contact Mike with additions and corrections.

Conference information and brochure are posted.

d. MAINEducation Conference – John Lunt & Betsy Caswell

October 17<sup>th</sup>

Don't wait until last minute to send in PO; 10 or more people get a \$10 savings / person; bring your wireless to conference; still taking vendors; door prizes are digital cameras this year.

III. Program Reports

a. MarcoPolo – John Lunt & Diana Sommers

Site content is increasing rapidly – Master Trainer training going on in the state now.

Any school without a trainer can apply for training. There is a charge for this training depending on site etc.

The database is still available linking to the MLRs – off the ACTEM / MarcoPolo site with no username and password ACTEAM. However, further alignment has stopped due to lack of funding.

b. ThinkQuest – Allen Curtis

No participation last year – competition will happen this year. This is a good opportunity for students.

c. Teacher of the Year – Gary Lanoie & Larry Frazier

Will be finished tomorrow and winners will be announced tomorrow afternoon and formally at the Conference.

d. Software Purchasing Program – Besty Caswell

New opportunity from Intego (security type software). Information is in Newspaper and on the ACTEM website. These products are not endorsed, just made available.

e. Electronic Educator -- Marc Civittolo had no report.

f. Research project on laptops is being conducted by an outside firm – email Gary if interested in getting involved.

(note, the researcher is not a proponent of one-on-one).

IV. Roundtable discussion

a. MEDMS – Jim Rier and Bill Hurwich, Project Manager

Dept. of Ed. And Xwave developing project.

Release 1: Staff forms and Class forms

October ½ day training at local level for Tech coordinators, who will then assign other roles.

Release 2: Student Enrollment (November)

Access through MEDMS website – via secure login 128 bit encryption

They stepped through the screenshot handout. Screen names will be assigned, you will select your own password. (these can be reset by the tech lead).

Last years staff information has been imported and will only need updated.

Course information needs to be entered.

Notes:

Fields posted on the web will not change. 7 are absolutely required.

Phase 2 – MLR / Assessment scheduled for April 2004

b. MLTI – Tony Sprague & Bette Manchester

Tony -- biggest thing is student movement. Any extra machines please post in the asset manager (assigned spares etc.). Contact Tony with any problems immediately. Battery web form should be 2-3 day turnaround on asset manager.

<http://www.mainelti.com>

Also, let Heather or Tony know about student transfers. If machine leaves state, let them know.

Commissioner is studying data from last year. Changes may be made on buffer pool claims.

Pending – what is happening for 9<sup>th</sup> grade. Talking with state, MLTI advisory board etc. Guidance from state will be coming out in the next few weeks.

Bette - content meetings have begun and substitutes will be reimbursed. (schedule on <http://www.Mainelearns.org>) tech coordinator meetings are also scheduled and times posted.

Resources are now being posted on that site.

Still studying dial up service for ISPs.

c. Apple – Shaun Meridith

38,366 iBooks in the state (more than the entire company of Walmart)

<http://faq.mainelti.org>

battery replacement – online form

Every school has a tech coordinator on First Class

Tc\*\*\* ( where \*\*\*) is site code. This is where Apple posts information.

Training opportunities:

Melanie -- training info went out on listserv in pdf format

<http://www.mainelti.org/trainingops>

Tara Maker – mailing at end of month to admins – pushing a laptop model for 9<sup>th</sup> graders.

d. MEA - Kim Quinn and Brud Maxcy

In June, decision grade 8 MEA online is being planned and developed.

Several advisory committees are working. Technical specs will be sent out in the next few weeks. Concept is that they will be using their laptops. 9 beta testing sites for October, 9 additional sites for December testing. Rest of the state will have training for 2 – 4 people per school (techie and teachers) in January (this is 1.5 days). Then site will open with practice tests from end of January through February. Testing is in March

There is a session on state initiatives at MAINEducation Conference  
Note: There will still be some paper portions in the Math area.

e. Edna Comstock on E-rate

Letter of agency in the next few weeks.

New website with all forms is being posted.

Next cycle of techs plans is June 2004 – district list with Sylvia linked off eRate page.

They will be in exhibit area with all the data available at MAINEducation Conference.

V. Old Business

a. ACTEM listserv

Due to its demise, it is now hosted at MSLN. Subscription notes are on ACTEM website.

b. Vendor/Corporate membership

Looking for a larger committee to meet this calendar year. Contact Gary if interested.

VI. New Business

a. Association policies – nothing at this time

b. Proposed dates of meetings

January 12, 2004

March 8, 2004

May 17, 2004

Other

Power School users group in Yarmouth. – trainer from CA to discuss standards based reporting. September 29<sup>th</sup> 2-4:30 pm

Comment on print volume – Print Manager Plus (Windows)

<http://www.softwareshef.com>

Eric Harrison is coming to Maine and will be available for the Linux sessions at the Conference.

**Submitted: Sharon Betts, Secretary**