

## ACTEM Minutes for January 12,2004

### 1. Introductions - ATM sessions at Thorton Academy, Cross Building and Presque Isle

### 2. Round Table Discussion

#### a. Dennis Kunces - taking MEDMS questions back to MEDMS committee

#### b. MEAonline update -- Kim Quinn

- A handout with 3 information letters was distributed
- MLTI image 2.0 and up will work on this test.
- This is only a certification year with the writing optionally online. Each district is mandated to attend training and perform a practice test.
- Next year (Spring 2005) will be totally online. A self-certification process will be available before practice tests are posted.

### 3. MLTI - Betty Manchester

- iTeam conference information 360 students/teachers.
- We are trying to get some free licenses for Microworlds. If you are interested, send Heather Hamlin your name and numbers. This is like an intro. to computer science programs (LOGO).
- Content meetings are scheduled and posted on [MaineLearns.org](http://MaineLearns.org)
- The project is now finishing its second evaluation for the state.
- Received a \$2million grant for professional development and assessment in smaller schools (federal). Putting plan together.  
Many people want to visit Maine and schools. She collected names.
- High School update - something in the next 3 weeks.

Staff development grant from Gates was applied for.

### 4. MLTI update -Apple

- New version of Appleworks is done and due to be released. MLTI will receive it in a package to upgrade.
- Battery replacement system is going well now.
- Spare pool - if you have more than 2% or so claimed, they will speak with you before sending you a replacement to try and solve the problem  
Suggestions - the state remember that at the end of 4 years, we need to upgrade the MS machines.
- Melanie discussed Apple training at Pineland and distributed a schedule.

## 5. eRate - Edna Comstock

- No more on the road work sessions - not enough staff. ATM sessions will be scheduled (Jan. 21 from 3-5pm) and will also do one-one if you need.
- Feb 4, filing deadline.
- Voice mail is now eligible, pager service for bus services etc. also eligible. SLD website has information on this posted.  
New URL [www.maine.gov/msl/erate/erate.html](http://www.maine.gov/msl/erate/erate.html) 1-800-322-8899
- Deadlines: 471 by Feb 4
- 486 before Oct 29 if commitment before July 1  
if later commitment, you have 120 days from letter date.  
472 -- 120 days after 6/30/2004 (for monies)
- Dennis - will send the list of due tech plans Your best policy is to put a copy of Sylvia's email in your email folders.  
You should have telephone services in your tech-plan.

## 6. Classroom Connect presentation on Connected Tech to infuse technology into the core curriculum. Integrating technology skills into the content areas - and teaching the skills. K-8 program. Totally web-based lessons.

- 1 hour a week will cover the ISTE outcomes
- Real world applications - teacher developed lessons - research based - built in assessments. Around \$6 / student if group buy.
- Handout was distributed
- [taucone@classroom.com](mailto:taucone@classroom.com) for a demo
- 18-19 March conference, Maine lunch and dinner this year.

## 7. Business report

- 296 members (194 are district)listserv 157 subscribers
- Finances -- balance is \$139,989.33 and \$50,000 CD
- Software purchasing - Jul-Dec they were over \$300,000

[www.resourcenetwork.com](http://www.resourcenetwork.com) -- for new quick cards

<http://ap.acuweather.com> -- quick guides

## 8. Professional Development Dennis Kunces

there are requests and payments being made. Don't hesitate to submit - Remember you must pay on your own for \$200.

**John Lunt - moved that the amount be offered to each member for this year increase to \$400. Dennis Crowe seconded. Unanimous vote.**

**Dennis Crowe moved that ACTEM membership give the executive committee permission to increase the \$10,000 amount as necessary to cover any requests. Second John Lunt. Unanimous vote.**

9. Website - Please submit any information to [Mike Nolette](#)

10. SEED developer - 50 awards from incredible packets  
There will be adapters and adopters (not change project - to check quality)

11. Conference report -- Betsy Caswell  
Suggestion for MaineEd to go for 2 days by putting an iTeam conference the day before at Civic Center  
-627 participants, 55 students  
Total income: \$71,300 Expenses: \$30,209 (Civic Ctr. \$19,000)  
Betsy Caswell and John Lunt will again chair - the date is October 15, 2004  
Email John to be on the committee - presentation notification to John

12. MarcoPolo - Diane it is really expanded and many assessments are now being added. We will survey state on usage of both MarcoPolo and the state site alignment.

13. Teacher of the Year -- we are looking for a leader for next year. If interested contact Gary Lanoie

14. Newsletter will be coming out in the next week

**Diane Sommers moved that newsletter be a stipend position of \$1000 retroactive for this year. Second by David Trask. Comment that both newsletter and webmaster should keep track of time in case it needs to be revisited in June. Unanimous vote.**

15. Title II RFP - looking for readers (Bob McIntire) two training sessions and 5 applications to evaluate.

16. Next meetings

March 8, 2004

May 17, 2004