ACTEM BUSINESS/ANNUAL MEETING AGENDA

Thursday May 21, 2020 • 9:30 AM - Noon
Room 103—Cross Office Building, Augusta, ME

NOTE: Meeting will only be available via Zoom during this time of Covid-19

Zoom Meeting Information:
Join Zoom Meeting at:
https://us02web.zoom.us/j/81544049174?pwd=UityNWdhbTVTTE5hUE1JR0MzdExtdz09
Meeting ID: 815 4404 9174
Password: 0mVaXz

Dial by your location: +1 929 436 2866 US (New York)
Meeting ID: 815 4404 9174
Password: 240263

- Call to Order Please sign in at the ACTEM website
- Introductions:
- Approval of Minutes
- Updates
  - Long. Data Systems (Data & Reporting | Department of Education)
  - E-Rate Updates (E-Rate)
  - Networkmaine Updates
  - MEA Testing (Maine Comprehensive Assessment System (MECAS) | Department of Education)
  - ACHIEVE Award (ACHIEVE Award)
  - Tech Integrator's Group
  - METDA
- Reports
  - Dennis Kunces: Professional Development Reimbursement
- Conferences
  - ACTEM 2020 Conference Report
- Executive Director:
  - May 21, 2020 Report
- President’s Report
  - Bylaws Revision
    - Currently being reviewed by lawyer
    - Plan to present revisions in Sept to be voted on in Dec.
  - Annual Meeting Items
- **Annual Dues** - the membership will establish the dues schedule for the coming year.
- The last scheduled meeting of the fiscal year will be designated as the Annual Meeting.
- Officers will be elected at the annual meeting [Not need in 2020]
- A year-to-date report will be prepared by the Treasurer/Executive Director and made available at the Annual Meeting. - See Budget to Actual Report
- The schedule of meetings for the coming year will be established at the Annual Meeting.
  - Sept. 24, 2020 - Cross Office Building [Room 103A-B] Augusta, ME (Optional via Zoom)
  - Dec.10, 2020 - Virtual Meeting via. ZOOM
  - March 11, 2021 - Cross Office Building [Room 103A-B] Augusta, ME
  - May 13, 2021 - Cross Office Building [Room 103A-B] Augusta, ME

- **Additional Business**
  - Round Table Discussions
- **Adjourn**
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- **Next Meeting Date**
  - Sept. 24, 2020 - Cross Office Building [Room 103A-B] Augusta, ME (Room in Cross Office Building is reserved but meeting will probably be via Zoom)